



COMMISSION ON CORRECTIONAL PEACE OFFICER STANDARDS AND TRAINING

APPROVED

**Education Committee Meeting
Monday, September 16, 2002
CPOST Headquarters**

In Attendance:

Dr. Janan Hayes, Committee Co-Chair
Ms. Merrie M. Wilson, CPOST Staff, Recorder
Lt. Pietro DeSantis II, Committee Member
Lt. Dennis Kent, Committee Member

Ms. Pat Ellington, Committee Co-Chair
Capt. Steve Komure, DYA, Committee Member
Ms. Sharon Lamar, Committee Member
Mr. Jim Ham, CPOST Staff

Committee Member(s) Absent:

Ms. Solange Brooks, Committee Member
Mr. Tom Carey, Committee Member
Capt. Ellen Melton, Committee Member

I. Introductions

The Education Committee meeting was held on Monday, September 16, 2002 at CPOST Headquarters, 3161 Dwight Road, Elk Grove, CA. The Committee Co-Chairs, Dr. Jan Hayes and Ms. Pat Ellington, and recorder, Merrie M. Wilson, were present. A quorum being present, the meeting was called to order at 10:10 a.m. Introductions followed.

II. Draft Minutes From Previous Meeting

There being no minutes published from the June or July 2001 Education Committee meetings, Dr. Hayes briefed those in attendance as to what was discussed at these meetings, and what her recommendations were to CPOST Executive Board (see attachments hereto). Dr. Hayes then proceeded with items on the agenda.

- a. Review, revision and consideration of approval of CPOST Educational Certificate – Jan Hayes. *Equivalency to CPOST Course Requirements as a Part of CPOST Education Certificate* and, a report by Mr. Jim Ham, Research Analysis, CPOST, entitled *Example of Possible Requirements for CPOST Certificate Program*, which contained examples of possible requirements for CPOST Certificate Program, were discussed and revisions were made to what was approved at the June 17, 1996 meeting. Wording was developed to better

clarify the Basic certificate and its equivalencies. These will be presented to CPOST for approval at their October 2002 meeting. Drafts of the Intermediate and Advanced Education certificate requirements were developed. Committee members will review these and propose equivalencies by email. These recommendations will be prepared at the next Education Committee meeting for presentation at the December CPOST meeting. Copies of the revised documents are attached.

- b. Review and consideration of approval of curriculum for Leadership and Ethics Course as a replacement for current Leadership Development Course – Jan Hayes. Dr. Hayes will distribute when received the outlines for the new Leadership and Ethics in Public Safety Course. She will ask for the Education Committee to recommend to the CPOST **Commission** to deactivate the *Leadership Development Course* and replace it with the *Leadership and Ethics in Public Safety course*.
- c. Consideration of future Education Committee directions and responsibilities, and Development of a proposed budget to meet the identified responsibilities – Jan Hayes.

Now that the original three tasks that the Education Committee has been charged with are near completion, issues to be brought before, and answered by, the CPOST Commission were identified. These issues include, but are not limited to: (1) Should the Education Committee be continued as a standing committee of the Commission, (2) What are the new responsibilities of the Education Committee; (3) Who will be on the Education Committee; (4) Is it important for a non-agency representative(s) of college education to be on the committee, (5) Where is the funding going to come from to pay for time, expenses, and support of the Education Committee members and the non-agency personnel involvement, and, (6) Who is going to provide clerical/administrative support to the Education Committee?

- d. Development of a budget for the Education Committee – Jan Hayes. If the Education Committee is continued, Dr. Hayes suggested that the Education Committee hold meetings four times a year, two in the Spring and two in the Fall, steering away from the summer months. A budget for the Education Committee would be developed based on this schedule and the answers to the other concerns addressed to the Commission.
- e. Setting calendar for future meeting – Jan Hayes. The next scheduled meeting of the Education Committee will be at 10:00 a.m., Thursday, November 21, 2002 at CPOST Headquarters.

III. Adjournment

There being no further business or discussion, the meeting was adjourned at 12:20 p.m.

/s/
Merrie M. Wilson
Office Technician, CPOST
Recorder